

**WASHINGTON HEADQUARTERS SERVICES
ACQUISITION AND PROCUREMENT OFFICE
OSD/WHS PURCHASE CARD PROGRAM**

PURCHASE CARD ALERT NUMBER #81

(Issue date: 28 April 2011)

APPROVING OFFICIALS



CARDHOLDERS



SUBJECT: New Agency/Organization Program Coordinator (A/OPC)

The purpose of this Purchase Card Alert is to announce that Ms. Terry McGregor has joined the Purchase Card Program Office under the WHS Acquisition Directorate, Pentagon, Room 5B1089A. Terry brings with her prior experience as an A/OPC. We are thrilled to have her as a member of our team.

Terry can be reached on 703-695-8921 or terry.mcgregor@whs.mil

For your information and quick reference, attached is contact information for the Agency/Organization Program Coordinators (A/OPC's) and an overview of their primary areas of responsibility.

We hope you will continue to tell us when we are doing a good job of satisfying your needs as well as when we need to improve our efforts. You may submit your comments through the ICE Program at [ICE Purchase Card Program](#) or send them to the Agency Program Coordinators or directly to the Program Manager at Claudia.colvin@whs.mil.

NAME AND TITLE	AREA OF RESPONSIBILITY	TELEPHONE/EMAIL
Claudia Colvin, Program Manager	Overall program oversight and management	
Janette Ray, Senior Agency/Organization Program Coordinator (A/OPC)	Funding matters, policy development and implementation, program management of Purchase Card Online System (PCOLS), Electronic Data Interface (EDI), day-to-day program operations	
Caren Bush, A/OPC	Annual inspections and Data Mining Risk Assessment flagged transactions	
Terry McGregor, A/OPC	Day-to-day program operations	