



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
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MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DEPUTY CHIEF MANAGEMENT OFFICER
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
DIRECTOR, COST ASSESSMENT AND PROGRAM
EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, NET ASSESMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Nominations for the Calendar Year 2011 National Security Studies Program (NSSP)

The NSSP provides the senior leadership of the Department of Defense (DoD) with a rigorous, comprehensive, user-friendly framework for understanding the full range of roles, processes and issues that affect U.S. defense policy making. Employing a "concentric circles" framework, the program examines the governmental realm, the wider policy community, and the international environment, and assesses how each affects U.S. national security choices. Each course will involve key policy makers and practitioners as well as academic experts who will brief participants about the "circle" in which they operate.

Tab A provides a summary for the three courses that make up the NSSP, Defense Policy Seminar, Senior Managers Course in National Security, and the Executive Course in National & International Security. The courses include field trips that focus on homeland security (port security from the Federal & State perspectives), transnational threats, and the Federal role in each. Interagency partners are able to apply for NSSP classes on a space available basis. Tab B lists the course schedule and descriptions, along with nomination due dates applicable to all DoD service component organizations. Submit your nominations (Tab C) through component channels according to the suspense dates indicated. Please direct your questions to Alfred Bell, Learning and Development Division, Human Resources Directorate, Washington Headquarters Services at (703) 604-6854 or alfred.bell@whs.mil.


Michael L. Rhodes
Director

Attachments:
As stated



TAB A

National Security Studies Program (NSSP)

CY 2011 Schedule

Allocated Quotas							
Course Name	Dates	Location	Air Force	Army	Navy /Marine	OSD	Nomination Due Date
Senior Manager Course in National Security	March 13 to April 8, 2011	George Washington University	12	12	12	14	February 14, 2011
Defense Policy Seminar	June 6-8, 2011	George Washington University	6	6	6	7	April 26, 2011
Executive Course in National & International Security	October 9-23, 2011	George Washington University	6	6	6	7	August 25, 2011
Defense Policy Seminar	November 7-9, 2011	George Washington University	12	12	12	14	September 22, 2011

TAB B

National Security Studies Program (NSSP)

Program Summary

Purpose:

The National Security Studies Program (NSSP) provides a premier professional development and training option each year for about 150 senior civilian and military leaders of the Defense Department.

Programs:

Senior Manager Course in National Security: Provides participants a systematic examination of the forces that influence U.S. defense decision-making: the interagency process, the wider policy community, and threats in the international arena. The course will instill defense management skills, foundational knowledge, and understanding of key issues. It will include site visits, briefings from policy-makers and a field trip. The course will culminate in a simulation exercise where participants practice their newly acquired skills and knowledge.

ELIGIBILITY: Civilians: GS-15, (or equivalent) and above
Military: O-6 and above

Defense Policy Seminar: Provides participants a simulation exercise based on a real world scenario that will strengthen the twenty-five participants' knowledge of and capacity for crisis management and interagency decision-making in a complex and fast-paced environment. The Seminar will be conducted in real time, will demand situational decision-making, and will incorporate appropriate levels of urgency.

ELIGIBILITY: Civilians: Senior Executive Service (SES); Military 0-8 and above

Executive Course on National and International Security: Provides participants with a systematic, rigorous examination of the three "concentric circles" that make up the U.S. defense environment: the inner circle (the executive branch, interagency cooperation), the next circle of the wider policy community (Congress, the media, public opinion etc.), and the final circle of the international community. The course includes an appropriate field trip. The foundational knowledge about the total defense environment will then be embedded through a simulation exercise that brings all these factors into play.

ELIGIBILITY: Senior Executive Service & General Officers (0-7 and above)

TAB C

