

View/Print Employee Appraisal Info

Issue Date: April 2009

The ability to run this report for the purposes of mock is now available. A new data field called 'Mock Pay Pool Data' was added. The defaulted value for this data field is 'No'. If you are running this report for the purposes of a mock, simple click on the LOV and select 'Yes', this will trigger the report to extract mock data from the 'Mock Pay Pool Info' tab found in the PAA.

Mock Pay Pool Info

Department of Defense

ICE MyBiz ICE PAA V3 Diagnostics Home Logout Preferences

Pay Pool Employee Appraisal Report

* Indicates required field Cancel Submit Request

Fill in the data below, then select the sections of the report you want printed. "Submit Request" will start the process that produces the Pay Pool Employee Appraisal Report.

* Process Name TIP Recommend Name be Unique.

* PP ID TIP It is recommended that you run multiple reports by sub-pay pool if your pay pool is large. (Over 1000 employees)

* Restrict to PayPool ID TIP If you select 'No' in the 'Restrict to Pay Pool ID' field, all members of the pay pool will display to include sub pay pool members. If you select 'Yes' sub pay pools will not display.

Mock Pay Pool Data TIP If you select 'No' in the 'Restrict to Pay Pool ID' field, all members of the pay pool will display to include sub pay pool members. If you select 'Yes' sub pay pools will not display.

* Pay Pool Cycle Closeout Date

Employee Name

Rating Official Name

Report Orientation Portrait Landscape

View/Print Selected Sections

The Pay Pool Employee Appraisal Report will print all sections unless otherwise specified below.

Select / Deselect All

Relevant Organization Mission/Strategic Goals Performance Rating, Shares, and Payout Distribution

Job Objectives Only Performance Ratings

Done Pay Pool Employee Appraisal Report - Microsoft Internet Explorer Trusted sites

Mock information will only be available from February 1 – August 31. The system will automatically purge all mock data on September 1. All mock uploads will also be purged on September 1.